



## **ELECTIONS 2020**

### **TAMIL NADU BRANCH OF**

### **ALL INDIA OCCUPATIONAL THERAPISTS' ASSOCIATION**

REF: **TNAIOTA/ELEC/2020/N2**

18<sup>th</sup> July 2020

**Dear Members,**

Greetings. AIOTA, the Central Body of Occupational Therapists across the country has decided to conduct the upcoming elections of TN AIOTA in order to elect the new office bearers for the period from **August 16, 2020 to March 31, 2024**.

**TN AIOTA elections will be online and the entire process of election from nomination to voting and results will be accessible in the URL '[www.aiotaelection.org](http://www.aiotaelection.org)'.**

I solicit the support and cooperation from each one of you to enable fulfilling your expectation of fair and transparent elections.

#### **PLEASE NOTE**

\*Only the 'Active Members' of TNAIOTA are eligible to take part in the election process.

(\*Active-Members: - **Those who have registered/renewed their membership with TNAIOTA on/or before 1st June 2020 are Life / Provisional members of AIOTA**).

#### **Important:**

- All those members of TNAIOTA who are not members/provisional members of AIOTA cannot take part in the election process.
- Anyone who is an active member of TNAIOTA (Registration/renewal before 01st June ,2020) but not yet a member of AIOTA can become a member/Renew membership of

AIOTA on or before **26th July, 2020**. Submission of acknowledgement of Membership/Renewal application with requisite fees should be done to the election committee on or before **26th July, 2020 to participate in the election process.**

- Active Members who have updated their contact details with TN AIOTA will receive this notification on their mail inbox.

A draft list of Members of TNAIOTA as received from the current body of TNAIOTA and after scrutiny will be available on the AIOTA and TNAIOTA webpages from the date of this notification. Kindly write to [electioncommitteetnaiota@gmail.com](mailto:electioncommitteetnaiota@gmail.com) in case of any discrepancy/omission with appropriate evidence (TN AIOTA membership receipt and AIOTA Membership Certificate). Members who have not received the access credentials may write to the same mail by **22<sup>nd</sup> July 2020**.

**Elections will be held for the following posts:**

- |           |                                   |          |                |
|-----------|-----------------------------------|----------|----------------|
| <b>a.</b> | <b>Convener</b>                   | <b>:</b> | <b>1 Post</b>  |
| <b>b.</b> | <b>Co Convener</b>                | <b>:</b> | <b>1 Post</b>  |
| <b>c.</b> | <b>Executive committee Member</b> | <b>:</b> | <b>4 posts</b> |

**Election Process:**

The Process of election will commence from the date of this notification and is expected to be completed by 16 August 2020. The Decision of Election Committee will be final and binding in all matters relating to the election process.

**Eligibility to contest:**

Eligibility to contest for the posts is as mentioned below:

- a. Any member having an active and uninterrupted TN AIOTA membership for last three years as on 01st June 2020, and Life/Provisional Membership of AIOTA is eligible to contest for the any of the position in TN AIOTA Executive Committee ie Convener /Co convener/ E.C. Members.**

- b. Only those members can contest whose Membership has not been withheld/suspended, and there has been no disciplinary proceedings against the member due to any reason.
- c. Those eligible to contest, may self-nominate him/ her, but for one post only.
- d. Members of TN AIOTA residing in overseas countries will not be eligible to contest but will be eligible to participate in the voting.

### **Nomination Process:**

- a. Members who are eligible and interested to contest should nominate him /herself by filling the nomination form for the post he/she is desiring to contest.
- b. More than one nomination by an individual will lead to rejection of all nominations at the review process.
- c. Members contesting for the post of EXECUTIVE COMMITTEE MEMBER/CO CONVENER/CONVENER , must have completed 3 years of regular membership and upload duly signed self- declaration form carrying the information that:

**He/ She is a member of TNAIOTA & Active/Provisional Member of AIOTA since**

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**and his/her membership was active for the entire previous three year period”.**

- d. Nomination deemed to be complete only after Officer In charge, TN Elections receives appropriate evidence of payment of sum of Rupees 1500/- as election deposit for EC Member and INR 2000 for Convener and Co convener in ‘**All India Occupational Therapists’ Association** account. (copy of Transaction details shall be uploaded as part of filing nomination in the election portal).All payments should be made in the following account only by NEFT:

**ACCOUNT NO:** 1026942763

**ACCOUNT NAME:** ALL INDIA OCCUPATIONAL THERAPIST’S ASSOCIATION,

**IFSC CODE:** CBIN0280601

**BANK AND BRANCH:** CENTRAL BANK OF INDIA, BOMBAY CENTRAL

- e. Nominations are validated by email OTP.

## **Review Process:**

- a. Any false/incorrect /incomplete information on the Nomination Form and the Annexure/s will make the Nomination Invalid.
- b. More than one nomination at the time of review process from a member will disqualify him/her from contesting any position.
- c. All valid nominations are notified by email with a list of nominees for the particular position.
- d. Ensure to upload copy of all the necessary documents before submitting the nomination (Profile picture, copy of a. Self-declaration form, b. copy of transaction details).

## **Withdrawal Process:**

- a. Members may withdraw his/her nomination before the **30<sup>th</sup> July 2020**.
- b. The deposit shall be non-refundable. In case of withdrawal of nomination, 50% of the deposit will be refunded only after the entire election process is completed. Members may write to Hon. Treasurer, AIOTA with his/her NEFT details for refund in case of withdrawal of nomination.
- c. Final list of contestants will be notified in the election portal by **31st July 2020**.

## **Voting:**

- a. All active members are eligible to vote.
- b. Voting will be validated thru OTP sent to your registered mail
- c. Members may select the nominee of your choice for voting for the posts of Office bearers ie Convener/Co-Convener
- d. It is desired that the Members should select the preferential numbers for the post of Executive members in their order of preference i.e. 1, 2, 3 and 4.
- e. **Voting process will begin on 00.00 hrs. of 8<sup>th</sup> August 2020 and end by 23.59 hrs. of the 9<sup>th</sup> August 2020.**

## **Result**

Results of the election will be announced in the morning of **16th August 2020** by the Officer In charge TN AIOTA elections. Results will be available on a single click of a button on the Election Committee dashboard of the election web portal. Any grievances/objections should be in writing to the Officer In charge, TN AIOTA elections, and the same will be addressed by the election committee transparently.

## **Election Schedule:**

|  |   |
|--|---|
| <b>Time window for filing Nominations</b>        | 21st July to 28th July 2020                           |
| <b>Last date for Withdrawal of nomination</b>    | 30 <sup>th</sup> July 2020                            |
| <b>Notification of final list of contestants</b> | 31st July 2020  |
| <b>Timing window for Voting Process</b>          | 8 <sup>th</sup> August to 9 <sup>th</sup> August 2020 |

Kindly route all your communications to: [electioncommitteetnaiota@gmail.com](mailto:electioncommitteetnaiota@gmail.com) The Cooperation of members in conducting the elections is earnestly solicited.

With Regards,

**(Dr. Neeraj Mishra)**

Officer In charge, TN- AIOTA  
elections-2020

**Contact Details: 9990663836, 8076519723**

## **Election Committee:**

1. **Dr. Amitabh Dwivedi**, Coordinator, AIOTA Branches
2. **Dr. Lakshmanan S**, Chairman, AIOTA Elections
3. **Dr. Neeraj Mishra**, OIC, TNAIOTA elections